



2008
APPLICATION FOR EMPLOYMENT
NORTHEAST HARBOR SAILING SCHOOL

PERSONAL INFORMATION

FIRST NAME _____ MI _____ LAST NAME _____

WINTER ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

WINTER PHONE _____

SUMMER ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

SUMMER PHONE _____

EMAIL _____

EMPLOYMENT DESIRED

WHAT POSITION ARE YOU APPLYING FOR: ROWING INSTRUCTOR SAILING INSTRUCTOR

WHAT DATES ARE YOU AVAILABLE TO WORK THIS SUMMER? _____

EMPLOYMENT HISTORY

PLEASE LIST YOUR 3 MOST RECENT EMPLOYERS WHERE APPLICABLE, STARTING WITH THE MOST RECENT.

EMPLOYER/ ADDRESS/TELEPHONE	POSITION HELD/DATES WORKED	NAME OF DIRECT SUPERVISOR

EDUCATION PLEASE PROVIDE INFORMATION ABOUT YOUR MOST RECENT EDUCATION

SCHOOL	CITY, STATE	DATES ATTENDED	GRADUATION DATE OR EXPECTED DATE

ARE YOU CERTIFIED IN FIRST AID? YES / NO DATE OF EXPIRATION _____

ARE YOU CERTIFIED IN CPR? YES / NO DATE OF EXPIRATION _____

REFERENCES:

PLEASE PROVIDE THE NAMES AND CONTACT INFORMATION FOR 3 REFERENCES WHO CAN ATTEST TO YOUR ABILITIES, WORK HABITS AND CHARACTER

NAME	RELATIONSHIP	EMAIL ADDRESS	PHONE NUMBER

BACKGROUND:

HAVE YOU EVER BEEN DISCIPLINED, DISCHARGED, OR ASKED TO RESIGN FROM A PRIOR POSITION? _____ Yes _____ NO

HAVE YOU EVER RESIGNED FROM A PRIOR POSITION AFTER A COMPLAINT HAD BEEN RECEIVED AGAINST YOU OR YOUR CONDUCT WAS UNDER INVESTIGATION OR REVIEW? _____ Yes _____ NO

HAS YOUR CONTRACT IN A PRIOR POSITION EVER BEEN NON-RENEWED? _____ Yes _____ NO

HAVE YOU EVER NOT BEEN NOMINATED FOR RE-EMPLOYMENT IN A PRIOR POSITION OR EVER HAD YOUR NOMINATION FOR RE-EMPLOYMENT NOT BE APPROVED? _____ Yes _____ NO

HAVE YOU EVER BEEN INVOLVED IN, ACCUSED OF, CHARGED WITH OR INVESTIGATED FOR SEXUAL MISCONDUCT OR HARASSMENT OF ANOTHER PERSON? _____ Yes _____ NO

HAVE YOU EVER BEEN CONVICTED OF A CRIME (OTHER THAN A MINOR TRAFFIC OFFENSE) ? _____ Yes _____ NO

HAVE YOU EVER ENTERED A PLEA OF GUILTY OR "NO CONTEST" (NOLO CONTENDERE) TO ANY CRIME (OTHER THAN A MINOR TRAFFIC OFFENSE) _____ Yes _____ NO

HAVE YOU EVER HAD A PROFESSIONAL LICENSE OR CERTIFICATE SUSPENDED OR REVOKED IN ANY STATE, OR HAVE YOU EVER VOLUNTARILY SURRENDERED, TEMPORARILY OR PERMANENTLY, A PROFESSIONAL LICENSE OR CERTIFICATE IN ANY STATE? _____ Yes _____ NO

HAS ANY COURT EVER DEFERRED, FILED OR DISMISSED PROCEEDINGS WITHOUT A FINDING OF GUILTY AND REQUIRED THAT YOU PAY A FINE, PENALTY OR COURT COSTS AND/OR IMPOSED A REQUIREMENT AS TO YOUR BEHAVIOR OR CONDUCT FOR A PERIOD OF TIME IN CONNECTION WITH ANY CRIME (OTHER THAN A MINOR TRAFFIC OFFENSE) ?

___ YES ___ NO

If you have answered YES to any of the background questions above, provide full details on a blank page and attach to the application.

Conviction or other disposition is not necessarily an automatic bar to employment.

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that the Northeast Harbor Sailing School contacts in connection with my employment application to fully provide the Northeast Harbor Sailing School any information on the matters set forth above. I expressly waive in conjunction with any request for or provision of such information and claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against the Northeast Harbor Sailing School its agents and officials or against any provider of such information.

SIGNATURE

DATE

APPLICANTS FOR SAILING INSTRUCTOR ONLY

ARE YOU A US SAILING CERTIFIED INSTRUCTOR? YES / NO

LEVEL 1: COURSE LOCATION _____ DATE OF COMPLETION _____

NAME OF INSTRUCTOR TRAINER _____

LEVEL 2: COURSE LOCATION _____ DATE OF COMPLETION _____

NAME OF INSTRUCTOR TRAINER _____

***** APPLICANTS FOR SAILING INSTRUCTOR PLEASE ATTACH A SAILING RESUME.**

***** APPLICANTS FOR ROWING INSTRUCTOR PLEASE ATTACH A BRIEF LETTER OUTLINING YOUR EXPERIENCE WORKING WITH CHILDREN**

NOTICE: ALL APPLICATION MATERIALS BECOME THE PROPERTY OF NORTHEAST HARBOR SAILING SCHOOL AND NONE WILL BE RETURNED. PROVIDING ANY FALSE OR MISLEADING INFORMATION ON THIS APPLICATION OR IN THE SCREENING/INTERVIEW PROCESS SHALL BE FULLY SUFFICIENT GROUNDS TO REFUSE TO EMPLOY THE APPLICANT OR, IF THE APPLICANT HAS BEEN EMPLOYED, TO IMMEDIATELY DISMISS THE APPLICANT/EMPLOYEE.